

NOTICE OF SPECIAL MEETING
(Cancellation of Regular Meeting November 6, 2025)
ADAIR COUNTY RURAL WATER DISTRICT NO.5

As required by 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of Rural Water District #5 will hold a meeting as listed below.

DATE: Monday, November 10, 2025

TIME: 6:00 P.M.

PLACE: RWD No. 5 Office; 73198 South 4670 Road, Westville, OK 74457

AGENDA

I. CALL TO ORDER

1. Roll call & Establish quorum
Vickie Harvey Chairman of the Board
Megan Langley Vice Chairman
Kris Kirk Secretary/Treasurer
Kevin Hooper Member
Rod Garman Member
2. Approval of Notice
3. Flag Salute and Invocation
4. Public Comments (Refer to public comment policy, Board Meeting Participants can be provided a copy.)

II. BUSINESS

1. Discussion and possible action: Minutes
2. Discussion and possible action:
 - a. Transfers, Payouts or Relinquishments
 - b. Meter reading and Billing Report
 - c. Adjustments List
 - d. Certified Letters & Cut off Update
 - e. Potential Forfeiture accounts
 - i. Phillip Gaertner #576
 - ii. Charles L. Wilson #745
 - iii. Nevin Urban #17
 - iv. Mildred Smith #305
 - v. Patricia McGee #800
 - vi. Mark Stinnett #153
 - vii. Jess Johnson #428
3. Financial Report- NEO Accounting Services, Jaci Taylor
 - a. Discussion and possible action: Financial Report
 - b. Discussion and possible action: Payment of Claims
4. Cherokee Nation (Chris Sams, Billy Hix)
 - a. Discussion and possible action:
 - i. CN Project Technical Support
 - ii. CN Indian Health Service pending award
5. ORWA
 - a. Discussion and possible action:
 - i. Annual Budget
 - ii. Rate Analysis
6. Funding and Audit Status
 - a. Discussion and possible action:



- i. 2023, 2024 Audits Update (Kimble)
 - ii. 2025 Audit Engagement
 - b. Discussion and possible action:
 - i. Submission to ORWA RIG Reimbursement- Audits
 - ii. ORWA RIG- in line meters project
7. Office Operations Report
- a. Discussion and possible action: Task List
 - b. Discussion and possible action: Rate and Fee Schedule
 - c. Discussion and possible action: Annual Meeting Notice
8. Operator Report- John Turtle (report attached with invoice)
- a. Discussion and possible action: Work order status
9. Possible Executive Session
- A. Motion to vote to convene into executive session pursuant to 25 O.S. §307(B)(1) & (7) for the purpose of
 1. Discussing the potential purchase of real property;
 2. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action. OCRE Complaint No. CR-24-0272-E
 3. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action. DEQ Consent Order & Review Update
 - B. Motion and vote to return to open session.
 - C. Minutes compliance announcement: No vote or action taken during executive session.
10. Discussion and possible action: DEQ Responses if applicable
11. Discussion and possible action: Performance Bonuses

III. NEW BUSINESS

This item is provided on the agenda for any discussion of business brought before the board after the agenda was filed and posted.

IV. ADJOURNMENT



STATE OF OKLAHOMA, Adair County, Filed for record

on this day at 2:45 pm
Book _____ at Page _____

NOV 06 2025

Documentary Stamps: \$

Timothy Fishinghawk, Adair County Clerk

By sw Deputy