

**NOTICE OF REGULAR MEETING  
ADAIR COUNTY RURAL WATER DISTRICT NO.5**

As required by 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of Rural Water District #5 will hold a meeting as listed below.

**DATE:** Thursday, October 2, 2025

**TIME:** 6:00 P.M.

**PLACE:** RWD No. 5 Office; 73198 South 4670 Road, Westville, OK 74457

**AGENDA**



**I. CALL TO ORDER**

1. Roll call & Establish quorum  
Vickie Hanvey Chairman of the Board  
Megan Langley Vice Chairman  
Kris Kirk Secretary/Treasurer  
Kevin Hooper Member  
Rod Garman Member
2. Approval of Notice
3. Flag Salute and Invocation
4. Public Comments (Refer to public comment policy. Board Meeting Participants can be provided a copy.)

**II. BUSINESS**

1. Discussion and possible action: Minutes
2. Discussion and possible action:
  - a. Transfers, Payouts or Relinquishments
  - b. Meter reading and Billing Report
  - c. Adjustments List
  - d. Certified Letters & Cut off Update
3. Financial Report- NEO Accounting Services, Jaci Taylor
  - a. Discussion and possible action: Financial Report
  - b. Discussion and possible action: Payment of Claims
4. Funding and Audit Status
  - a. Discussion and possible action: 2023, 2024 Audits; Kimble
  - b. Discussion and possible action:
    - i. Submission to ORWA RIG Reimbursement- Audits
    - ii. ORWA RIG- in line meters project
    - iii. CN Indian Health Service pending award
5. Office Operations Report
  - a. Discussion and possible action: Task List
  - b. Discussion and possible action: Rate and Fee Schedule
  - c. Discussion and possible action: Annual Meeting Notice
6. Operator Report- John Turtle (report attached with invoice)
  - a. Discussion and possible action: Work order status
7. Possible Executive Session
  - A. Motion to vote to convene into executive session pursuant to 25 O.S. §307(B)(1) & (7) for the purpose of
    1. Discussing the potential purchase of real property;
    2. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action. OCRE Complaint No. CR-24-0272-E
  - B. Motion and vote to return to open session.

C. Minutes compliance announcement: No vote or action taken during executive session.

### III. NEW BUSINESS

This item is provided on the agenda for any discussion of business brought before the board after the agenda was filed and posted.

### IV. ADJOURNMENT



STATE OF OKLAHOMA, Adair County, Filed for record  
on this day at 8:05AM  
Book \_\_\_\_\_, at Page \_\_\_\_\_

OCT 01 2025

Documentary Stamps: \$ \_\_\_\_\_  
By Timothy Fishinghawk Adair County Clerk  
Deputy SW