

**NOTICE OF REGULAR MEETING
ADAIR COUNTY RURAL WATER DISTRICT NO.5**

As required by 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of Rural Water District #5 will hold a meeting as listed below.

DATE: Thursday, June 5, 2025
TIME: 6:00 P.M.
PLACE: RWD No. 5 Office; 73198 South 4670 Road, Westville, OK 74457

AGENDA

I. CALL TO ORDER

1. Roll call & Establish quorum
Vickie Hanvey Chairman of the Board
Megan Langley Vice Chairman
Kris Kirk Secretary/Treasurer
Kevin Hooper Member
Rod Garman Member
2. Approval of Notice
3. Flag Salute and Invocation
4. Public Comments (Refer to public comment policy. Board Meeting Participants can be provided a copy.)

II. BUSINESS

1. Discussion and possible action: May Minutes
2. Discussion and possible action:
 - a. Transfers, Payouts or Relinquishments
 - b. Meter reading and Billing Report
 - c. Adjustments List
 - d. Certified Letters & Cut off Update
 - e. Paystation: not updated with monthly account detail
3. Financial Report- NEO Accounting Services, Jaci Taylor
 - a. Discussion and possible action: Financial Report
 - b. Discussion and possible action: Payment of Claims
4. Funding and Audit Status
 - a. Discussion and possible action: The Baker Group, Randy Nelson
 - b. Discussion and possible action: Communities Unlimited Update
 - c. Discussion and possible action:
 - i. 2020, 2021, 2022 Audits
 - ii. 2023, 2024 Audits; Kimble
 - iii. Submission to ORWA Grant Reimbursement
 - d. Discussion and possible action: ORWA RIG Grant Status
5. Office Operations Report
 - a. Discussion and possible action: Task List
6. Operator Report- John Turtle (report attached with invoice)
 - a. Discussion and possible action: Work order status
 - b. Discussion and possible action: Cherokee Nation PFAS testing



STATE OF OKLAHOMA, Adair County, Filed for record
on this day at 3:00 pm
Book _____, at Page _____

JUN 04 2025

Documentary Stamps: \$ _____
Timothy Fishinghawk, Adair County Clerk
By TK Deputy

7. Possible Executive Session

- A. Motion to vote to convene into executive session pursuant to 25 O.S. §307(B)(1) & (7) for the purpose of
 - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee;
 - 2. Discussing negotiations concerning employees and representatives of employee groups;
 - 3. Discussing the purchase or appraisal of real property;
 - 4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigations, or processing in the public interest.
 - B. Motion and vote to return to open session.
 - C. Minutes compliance announcement: No vote or action taken during executive session.
8. Discussion and possible action: Response to Oklahoma AG Office
9. Discussion and possible action: Office Manager Job Description
10. Discussion and possible action: Verizon proposal

III. NEW BUSINESS

This item is provided on the agenda for any discussion of business brought before the board after the agenda was filed and posted.

IV. ADJOURNMENT