

**NOTICE OF REGULAR MEETING  
ADAIR COUNTY RURAL WATER DISTRICT NO.5**

As required by 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of Rural Water District #5 will hold a meeting as listed below.

**DATE:** Thursday, April 3, 2025  
**TIME:** 6:00 P.M.  
**PLACE:** RWD No. 5 Office; 73198 South 4670 Road, Westville, OK 74457

**AGENDA**

**I. CALL TO ORDER**

1. Roll call & Establish quorum

Vickie Hanvey	Chairman of the Board
Megan Langley	Vice Chairman
Kris Kirk	Secretary/Treasurer
Kevin Hooper	Member
Rod Garman	Member
2. Approval of Notice
3. Flag Salute and Invocation
4. Public Comments (Refer to public comment policy. Board Meeting Participants can be provided a copy.)



**II. BUSINESS**

1. Discussion and possible action:
  - a. February Minutes
  - b. March Minutes
2. Discussion and possible action:
  - a. Transfers, Payouts or Relinquishments
  - b. Meter reading and Billing Report
  - c. Adjustments List
  - d. Certified Letters
  - e. Paystation: not updated with monthly account detail
3. Financial Report- NEO Accounting Services, Jaci Taylor
  - a. Discussion and possible action: Financial Report
  - b. Discussion and possible action: Payment of Claims
4. Funding and Audit Status
  - a. Discussion and possible action: Communities Unlimited Agreement
  - b. Discussion and possible action: Draft Audit Status
  - c. Discussion and possible action: ORWA RIG Grant Status
5. Office Operations Report
  - a. Discussion and possible action: Resolution 2025-1 Payment Plan
  - b. Discussion and possible action: Resolution 2025-2 Curtesy Credit for Leak Adjustment
  - c. Discussion and possible action: Task List
  - d. Discussion and possible action: Post Office Box
6. Operator Report- John Turtle (report attached with invoice)
  - a. Discussion and possible action: Work order status

7. Possible Executive Session

A. Motion to vote to convene into executive session pursuant to 25 O.S. §307(B)(1) & (7) for the purpose of

1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee;
2. Discussing negotiations concerning employees and representatives of employee groups;
3. Discussing the purchase or appraisal of real property;
4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigations, or processing in the public interest.

B. Motion and vote to return to open session.

C. Minutes compliance announcement: No vote or action taken during executive session.

8. Discussion and possible action: RWD5 Operations & Service Contract Amendment

9. Discussion and possible action: ORWA Insurance

10. Discussion and possible action: Arvest Bank account

**III. NEW BUSINESS**

This item is provided on the agenda for any discussion of business brought before the board after the agenda was filed and posted.

**IV. ADJOURNMENT**

STATE OF OKLAHOMA, Adair County, Filed for record

on this day at 2:45pm

Book \_\_\_\_\_, at Page \_\_\_\_\_

**APR 02 2025**

Documentary Stamps: \$ \_\_\_\_\_

Timothy Fishinghawk, Adair County Clerk

By SW Deputy

