

**NOTICE OF SPECIAL MEETING
AND
(CANCELATION OF REGULAR MEETING)
OF
ADAIR COUNTY RURAL WATER DISTRICT NO.5**

As required by 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of Rural Water District #5 will hold a meeting as listed below

DATE: Tuesday, September 3, 2024
TIME: 6:00 P.M.
PLACE: RWD No. 5 Office; 73198 South 4670 Road, Proctor, OK 74457

AGENDA



I. CALL TO ORDER

1. Roll call & Establish quorum
Ivan Hargis — Chairman of the Board
Kevin Hooper — Vice Chairman
Vickie Hanvey — Secretary/Treasurer
Colt Weaver — Member
Megan Langley — Member
2. Approval of Notice
3. Public Comments (Refer to public comment policy. Board Meeting Participants can be provided a copy.)

II. BUSINESS

1. Discussion, consideration and approval of the following items;
 - a. Minutes
 - b. Transfers, Payouts or Relinquishments
 - c. Adjustment/Corrections
 - d. Payment of Claims
 - i. Extreme Utilities
2. Financial Report- NEO Accounting Services, Jaci Taylor
 - a. Discussion and possible action: Financial Report
 - b. Discussion and possible action: IRS Notice
 - c. Discussion and possible action: Meter reading & Billing
 - d. Discussion and possible action: Ok State Special Purpose Entity (SAM.gov registration)
3. Paystation and Phone System- Treasurer Vickie Hanvey
 - a. Discussion and possible action: Paystation update
 - b. Discussion and possible action: Phone system auto attendant update
 - c. Discussion and possible action: WFD surplus radios
4. Funding and Audit Status- Treasurer Vickie Hanvey
 - a. Discussion and possible action: ORWA RIG Grant application update
 - b. Discussion and possible action: Meter installations
 - c. Discussion and possible action: Adair County ARPA remaining funds
 - d. Discussion and possible action: REAP Grant application

- e. Discussion and possible action: EPA Region 6 SRF and BIL funding
- 5. DEQ- Rocky Overgaard
 - a. Discussion and possible action: NOV dated 8/16/2024
 - b. Discussion and possible action: NOV dated 8/21/2024
 - c. Discussion and possible action: DEQ Inspection Report (5/20/2024)
 - d. Discussion and possible action: Notice to Members
- 6. OKAC Report- JR Welch / Matt Bryan
 - a. Discussion and possible action: Monthly Report (not received as of 8/30)
- 7. Operator Report- Terry Wood (no report received)
 - John Turtle (report attached with invoice)
 - a. Discussion and possible action: Work order status
 - b. Discussion and possible action: EPA Lead Testing due October 2024
 - c. Discussion and possible action: Additional testing requirements
- 8. ORWA Report- Doug Hall (no activity to report since last meeting)
- 9. Possible Executive Session
 - A. Motion to vote to convene into executive session pursuant to 25 O.S. §307(B)(1) & (7) for the purpose of
 - 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee;
 - 2. Discussing negotiations concerning employees and representatives of employee groups;
 - 3. Discussing the purchase or appraisal of real property;
 - 4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigations, or processing in the public interest.
 - B. Motion and vote to return to open session.
 - C. Minutes compliance announcement: No vote or action taken during executive session.
- 10. Discussion and possible action: Draft By-laws
- 11. Discussion and possible action: ORWA Delegate (Special Meeting)

III. NEW BUSINESS

This item is provided on the agenda for any discussion of business brought before the board after the agenda was filed and posted.

IV. ADJOURNMENT

STATE OF OKLAHOMA, Adair County, Filed for record
 on this day at 3:20 PM
 Book _____, at Page _____.

AUG 30 2024

Documentary Stamps: \$ _____
 Timothy Fishinghawk, Adair County Clerk
 By SW Deputy