

**NOTICE OF REGULAR MEETING
OF
ADAIR COUNTY RURAL WATER DISTRICT NO.5**

As required by 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Directors of Rural Water District #5 will hold a meeting as listed below

DATE: Thursday, July 11, 2024
TIME: 6:00 P.M.
PLACE: RWD No. 5 Office; 73198 South 4670 Road, Proctor, OK 74457

AGENDA

I. CALL TO ORDER

1. Roll call & Establish quorum
Ivan Hargis — Chairman of the Board
Kevin Hooper — Vice Chairman
Vickie Hanvey — Secretary/Treasurer
Colt Weaver — Member
Megan Langley — Member
2. Approval of Notice
3. Public Comments (Refer to public comment policy. Board Meeting Participants can be provided a copy.)



II. BUSINESS

1. Discussion, consideration and approval of the following items;
 - a. Minutes (June Regular, June Special)
 - b. Transfers, Payouts or Relinquishments
 - c. Adjustment/Corrections
 - d. Payment of Claims
2. Financial Report- NEO Accounting Services, Jaci Taylor
 - a. Discussion and possible action: Financial Report
 - b. Discussion and possible action: Customer notices of non-payment
 - c. Discussion and possible action: Fee schedule
3. Paystation- Treasurer Vickie Hanvey
 - a. Discussion and possible action: Payment options notice to members
 - b. Discussion and possible action: Update FAQs
 - c. Discussion and possible action: Phone system auto attendant (contact referrals)
4. Funding and Audit Status- Treasurer Vickie Hanvey
 - a. Discussion and possible action: ORWA RIG Grant application update
 - b. Discussion and possible action: Meter installations
 - c. Discussion and possible action: Adair County ARPA remaining funds
 - d. Discussion and possible action: REAP Grant application
 - e. Discussion and possible action: EPA Region 6 SRF and BIL funding
5. Discussion and possible action: Randy Nelson
 - a. (Tabled) Baker Group Municipal Advisor Services Agreement

6. Discussion and possible action: (Tabled) Accept updated rate study as 2024 budget
7. Discussion and possible action: (Tabled) Accept new rates and establish effective date
8. Discussion and possible action: (Tabled) Procurement and Purchasing Policy
9. Discussion and possible action: Watts Utility Authority User Agreement
10. OKAC Report- JR Welch / Matt Bryan
 - a. Discussion and possible action: Monthly Report (submitted 6/27)
11. Operator Report- Terry Wood
 - a. Discussion and possible action: Work order status
 - b. Discussion and possible action: DEQ Inspection Report (5/20/2024)
 - c. Discussion and possible action: Proctor hill area connections
 - d. Discussion and possible action: Egan Tower
12. ORWA Report- Doug Hall
13. Possible Executive Session
 - A. Motion to vote to convene into executive session pursuant to 25 O.S. §307(B)(1) & (7) for the purpose of
 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee;
 2. Discussing negotiations concerning employees and representatives of employee groups;
 3. Discussing the purchase or appraisal of real property;
 4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigations, or processing in the public interest.
 - B. Motion and vote to return to open session.
 - C. Minutes compliance announcement: No vote or action taken during executive session.
14. Discussion and possible action: OKAC May monthly report discrepancy
15. Discussion and possible action: District Maintenance & Operations Contract- Bond Construction fund
16. Discussion and possible action: Office Manager

III. NEW BUSINESS

This item is provided on the agenda for any discussion of business brought before the board after the agenda was filed and posted.

IV. ADJOURNMENT

STATE OF OKLAHOMA, Adair County, Filed for record
 on this day at 1:50pm
 Book _____, at Page _____

JUL 10 2024

Documentary Stamps: \$ _____
 Timothy Fishinhawk, Adair County Clerk
 By SW Deputy