

**NOTICE OF REGULAR MEETING
OF
ADAIR COUNTY RURAL WATER DISTRICT NO.5**

The Board of Directors of Adair County Rural Water District No. 5 will hold the Regular Board meeting of participating members at the date, time and place set out below:

DATE: Thursday, February 1, 2024
TIME: 6:00 P.M.
PLACE: R.W.D. No. 5 Water Treatment Facilities Office



AGENDA

I. CALL TO ORDER

1. ROLL CALL

- A. Establishment of a Quorum
- B. Approval of Notice

2. PUBLIC COMMENTS- Comments accepted at this time under the following conditions:

- A. Speakers must identify themselves and sign in before the meeting starts.
- B. As required by the Open Meetings Act, no actions or discussions by the board members are permitted or employment matters discussed.
- C. Each speaker will be called upon in order of signing until the 15-minute time limit is expired.
- D. Each speaker will be limited to 3 minutes of time.
- E. The Chairman reserves the right to interrupt this item and move to the next item or modify the order of agenda items being considered or decide not to vote on any item listed below.

II. BUSINESS

1. CONSENT AGENDA

All of the following items, which concern reports or items of routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desire to have a separate vote on any or all of the items. The consent agenda consists of the discussion, consideration and approval of the following items;

- A. Agenda
- B. Minutes
 - 1. Regular Meeting January 4, 2024
- C. Financials
- D. New Memberships, Transfers, Payouts or Relinquishments
- E. Adjustments
- F. Payment of Claims

2. DISCUSSION AND POSSIBLE ACTION ON LETTER OF APPRECIATION TO CHEROKEE NATION

3. TREASURER REPORT ON VARIOUS MOA STATUS

4. DISCUSSION AND POSSIBLE ACTION ON LEGAL OPINION ON BIDDING

5. DISCUSSION AND POSSIBLE ACTION ON BOND

6. DISCUSSION AND POSSIBLE ACTION ON SDCRWD WATER USE AGREEMENT AMENDMENT

7. DISCUSSION AND POSSIBLE ACTION ON RETAINING WATER RIGHTS

8. DISCUSSION AND POSSIBLE ACTION ON OKAC AMENDMENT (tabled 1/4/24)
9. DISCUSSION WITH CHEROKEE NATION OES (Cason LeBlanc)

10. OKAC STATUS REPORT

- A. Written Consultation Reports to the Board
- B. Status of DEQ Report due January 2024
- C. Status of Water Supply Evaluation and System Hydraulic Analysis (Engineer Cody Holcomb, Civil Design)
- D. Coordination with Communities Unlimited

11. OPERATOR REPORT

- A. Meters:
 - i. Meter readings
 - ii. Meter project; number remaining to replace
- B. Leak repairs
- C. Treatment Plant
- D. Immediate needs of the District
- E. Customer Workorders per Board
- F. Unauthorized water usage update
 - i. Rex Guin Property Attorney letter
- G. Lead service line inventory and 120water.com. Due to DEQ October 16, 2024



12. OFFICE UPDATE

- A. District to District water purchase
 - i. Westville Utility Authority
 - ii. Watts Public Works Authority
- B. Adair County ARPA funds
- C. Banking and Payment Options
- D. Website
- E. Phone System
- F. SSCi Sequoyah Software & Consulting, Inc.
- G. Communities Unlimited; Julie Hudgens, Luke Guinn
- H. Audit Status

13. DISCUSSION AND POSSIBLE ACTION ON ADJUSTMENT POLICY & PROCEDURE Communities Unlimited; Julie Hudgens, Luke Guinn

14. PROPOSED EXECUTIVE SESSION

- A. Motion to vote to convene into executive session pursuant to 25 O.S. §307(B)(1) & (7) for the purpose of discussing matters where disclosure of information would violate confidentiality including;
 - i. Personnel and duties pertaining to operations, installation of meters, meter reading, billing,
 - ii. Personnel contracts
 - iii. OKAC, Cherokee Nation; water shortage, water loss, water quality, alternative sources of water, possible funding assistance
 - iv. DEQ Consent Order Status
- B. Motion and vote to return to open session.
- C. Minutes compliance announcement.

15. DISCUSSION AND POSSIBLE ACTION ON STAFF/PERSONNEL

16. DISCUSSION AND POSSIBLE ACTION ON STAFF/PERSONNEL HOURS

III. NEW BUSINESS

THIS ITEM IS PROVIDED ON THE AGENDA FOR ANY DISCUSSION AND ACTION OF BUSINESS BROUGHT BEFORE THE BOARD AFTER THE AGENDA WAS FILED AND POSTED.

IV. ADJOURNMENT



STATE OF OKLAHOMA, Adair County, Filed for record
on this day at 10:35 AM
Book _____ at Page _____.

JAN 30 2024

Documentary Stamps: \$ _____
Cathy Harrison, Adair County Clerk
By Sw Deputy